



### GCCCD Vision, Mission and Value Statement

**Vision:** Transforming lives through learning.

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.

## Technology Coordinating Council

Thursday, August 17, 2017, 4:00-5:30 pm  
GC College Conference Room

Members Present X

**Chair: Nabil Abu-Ghazaleh**

Presidents alternate as Chair every year

CC President	Julianna Barnes	X
GC President	Nabil Abu-Ghazaleh	X
CC VPSS (Int)	Aiden Ely	X
GC VPSS	Marsha Gable	X
CC VPI	Pat Setzer	X
GC VPAA	Katrina VanderWoude	X
CC VPAS	Sahar Abushaban	X
GC VPAS	Lorenze Legaspi	X
VC Business Svc.	Sue Rearic	
VC Workforce & Org. Dev.	John Valencia	X
AVC RP&T	Christopher Tarman	X
GC Sr. Dean, CPIE (Int)	Mike Reese	X
CC Sr. Dean, IESE	Bri Hays	X

Dean A&R	Aaron Stark	X
Sr. Director IS	Brian Nath	X
CC Dean, LTR	Kerry Kilber Rebman	X
GC Dean, LLR	Fabienne Chauderlot	X
DCEC Rep		
HR Rep		
Faculty Rep, CC Tech Comm	Pat Newman	X
Faculty Rep, GC Tech Comm	Janet Gelb	X
Class Senate Rep	Dawn Heuft	X
Guests:		
Tech Programs Mgr	Asma AbuShadi	
Tech Programs Mgr	Jessica McKean	X
Recorder:	Bernadette Black	X

**Notes:**

Item	Summary	Follow-up/Action
1. Business Process Analysis Follow-up a. Facilities BPA b. Grant BPA c. Next Steps	a. Lorenze reviewed the flow chart for remodel and/or new construction and also shared the process description. The flow chart included the trigger, user groups, Information Technology, President's Cabinet, College Council, and District Support. He stated the construction timelines are not incorporated within the flow chart. It was asked how we identified 'standard' versus 'non-standard' items. Lorenze explained that standard items are generally supported systems and items for which there are district standards. Non-standard items are not currently supported items (e.g. point of sale system).	<ul style="list-style-type: none"> <li>Sally Cox will pull together a group to draft a process for the grant BPA for technology.</li> <li>Bernadette will post the rubric on the TCC website.</li> </ul>

	<ul style="list-style-type: none"> <li>b. The original Grant BPA was set aside as we have yet put together a small group to deal with this effort. We want to build a more robust process for technology before someone implements a grant.</li> <li>c. A workgroup was convened that looked through the BPA and finalized a rubric to pilot. Chris shared that rubric with the group and indicated there is a process in play at Cuyamaca to begin testing it. The rubric will be posted on the TCC website. Kerry indicated the rubric will also be posted on Cuyamaca's website under Technology.</li> <li>d. Julie asked if there is process in place for ADHOC requests without having to be placed under major projects. It was stated that there was a process in place; it will depend if the module needs determination of design.</li> </ul>	
<ul style="list-style-type: none"> <li>e. Long Term Strategy for ERP <ul style="list-style-type: none"> <li>a. Current State of Systems</li> <li>b. Ed Plan Demos Results</li> <li>c. Future/Alternative Strategies</li> <li>d. Scenarios</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>a. Chris Tarman shared the Technology Plan's proposed vision statement, guiding principles, and the definition of an ERP.</li> <li>b. Chris reviewed the current state of our system's major components, condition and integration potential. Components included student information, registration, financial aid, educational planning, degree audit, human resources, finance, student outreach, and facilities scheduling. We also need to visit the student side of the ERP.</li> <li>c. This group needs more conversation about what the priorities are as we look more broadly for integrated systems. We need to think about the big picture so we can move forward.</li> <li>d. The Ed Plan demos' results were presented. The rankings were as follows: Hobsons/Starfish, Ellucian/Colleague, EduNAV, and CollegeSource. Chris reviewed the strengths and weaknesses of each system.</li> <li>e. Chris reviewed the alternatives for the student/instructional system marketing place, which included WorkDay (at least 5 years out), Colleague (Ellucian – do minimal or improve), Banner or Oracle. It was clarified that minimal Colleague refers to customized integration. The idea to improve Colleague is to maximize our needs. Waiting for several years for a perfect system is challenging,</li> </ul>	<ul style="list-style-type: none"> <li>• IS will work on developing more detailed plans for implementing improvements to Colleague.</li> </ul>

	<p>and staying with what we have is collapsible; we need something that is in between.</p> <p>f. Other ERP system initiatives include: Workday, Document imaging upgrade, R25 upgrade, and data warehouse and reporting improvements.</p>	
f. STANDING ITEM: Security	<ul style="list-style-type: none"> <li>• Security will be a standing agenda items.</li> <li>• Brian distributed a copy of the Center for Internet Security 20 controls that are a recommended set of actions for cyber defense. This is the framework we are using to enhance our security and information systems.</li> <li>• Chris suggested identifying a security workgroup to work on a plan, evaluate, execute and help us implement the different pieces involved. The workgroup should include reps from A&amp;R, financial aid, HR, IT, academic faculty, and deans of technology. Chris asked TCC to email Bernadette with suggestions.</li> </ul>	<ul style="list-style-type: none"> <li>• The Council will identify people in their areas to serve on the Security workgroup and email the names to Bernadette Black.</li> </ul>
g. Report Outs: Infrastructure Projects a. Voice Over IP (VOIP) b. Network Infrastructure c. Wireless Upgrades IT Accomplishments OER	<p>a. VOIP (our current system) – we are prioritizing this as we engage with possible vendors as our current vendor will not be supporting the system anymore.</p> <p>b. We are in the process of upgrading Wi-Fi districtwide.</p> <p>c. We will also need to upgrade network switches and implement Windows 10.</p>	
<p>Next Meetings:</p> <ul style="list-style-type: none"> <li>▪ Proposed Meeting Schedule for 2017/18 – to meet monthly (Third Thursdays, 3:30-5:00, alternating sites) – Nabil recommended that TCC should meet monthly. Calendar was approved.</li> </ul>		

Agenda item for next month:

1. Planning Software